



## **CFA Society Netherlands Conference Attendance Terms and Conditions**

### **A. Payment**

Attendance space is limited. Payment is due at time of registration. Registration forms submitted without payment will be confirmed on a space-available basis when payment is received.

### **B. Cancellation and Substitutions**

Cancellation fees will apply according to the schedule detailed on the conference webpage. No refunds will be issued for any cancellations received within 24 hours of program start. Substitutions from the same company are accepted with fee adjustment, if appropriate. Sharing of registrations is not permitted.

### **C. Refusing Registration**

CFA Society Netherlands reserves the right to refuse registration to anyone for any reason. Consequences of inappropriate behavior are detailed below.

### **D. Entry Requirements**

Registration for a CFA Society Netherlands conference does not guarantee entry into the country where the conference will be held. Participants are responsible for obtaining any visa or entry documents needed.

### **E. Copyright of Materials and Recordings**

Presentations and associated materials are copyright-protected and are, in the main, owned by CFA Society Netherlands or the individual Speaker. While Delegates are encouraged to use social media to share their insights and experiences at CFA Society Netherlands events, Delegates should link directly to content on the CFA Society Netherlands website, unless otherwise noted (framing is not permitted). Delegates may not distribute, display, or post online any recordings, transcriptions, and/or copies of sessions at CFA Society Netherlands events without the express prior written permission of CFA Society Netherlands or the copyright owner.

### **F. Permissions**

Any person attending a CFA Society Netherlands conference, seminar, or other program grants permission to CFA Society Netherlands to use and publish his or her image or likeness collected in connection with the program, for any usual and customary purpose of CFA Society Netherlands, including advertisements for CFA Society Netherlands and its programs.

## G. Liability

CFA Society Netherlands does not assume responsibility or liability for stolen, lost, or damaged personal property.

## H. Privacy

The full CFA Society Netherlands Privacy Policy can be found here:

[https://cfasociety.nl/uploads/2023/Privacy\\_policy\\_CFA-VBA%20extern%20gebruik%20-%20NL%20v2.pdf](https://cfasociety.nl/uploads/2023/Privacy_policy_CFA-VBA%20extern%20gebruik%20-%20NL%20v2.pdf)

## **CFA Society Netherlands Concern for Conference Safety**

### A. Engagement Conduct Information

#### 1. Expectations

CFA Society Netherlands is dedicated to providing a safe, welcoming and professional conference experience for all participants (staff, sponsors, volunteers, speakers, attendees, and other guests, hereinafter referred as “Participants”). We expect all Participants to abide by this code of conduct at all Conference Events (which include, inter alia, sessions, business meetings, interviews, receptions and ancillary activities). Expected behavior includes, but is not limited to:

- be considerate and respectful to all Participants and event staff.
- Refrain from demeaning, discriminatory, or harassing behavior, materials, and speech.
- Dress and behave in accordance with widely-accepted professional standards.

The full CFA Institute Engagement Conduct Policy also applies to CFA Society Netherlands events and can be found here: <https://www.cfainstitute.org/about/governance/-/media/documents/policy/engagement-conduct-policy>

### B. Safety & Security

#### **1. CFA Society Netherlands Concern for Public Safety**

We know how important safety is to our Participants. We share this interest in providing a respectful and safe environment conducive to discussion and networking. When CFA Society Netherlands hosts an in-person or hybrid event where attendees will be physically present at an event, the following provisions apply. CFA Society Netherlands partners with trained security and safety providers for its in-person events.

CFA Society Netherlands selects conference sites deemed reasonably safe for all Participants after assessing: i) physical security at the event venue; ii) transport to and from the venue; iii) political and security environments of the event city; iv) the event facility and personnel. These items are reviewed and continuously evaluated and monitored. However, circumstances can change rapidly and without warning at any time.

Although CFA Society Netherlands makes effort to address security at our events, we do not guarantee physical security at our events. Attendees attend our events at their own risk.

## **2. In Case of Emergency:**

If you or someone you are with is experiencing a life-threatening situation, contact local emergency services (i.e. 911, 999, 112). For other emergencies and incidents, please approach a member of venue staff, who are easily identifiable by their uniforms. Additionally, CFA Society Netherlands Conference & Event Staff will be happy to help participants contact venue security or local law enforcement, provide escorts, or otherwise assist. Providing for your safety and comfort is our priority.

## **3. Tips for Staying Safe:**

- In the event of an emergency, follow the instructions of all security and emergency personnel as well as secondary information sent from CFA Society Netherlands via email or SMS.
- Inform a member of venue security and staff should you see anything suspicious.
- Know your closest emergency exit when you are in a meeting room or event venue